

# Senior Buyer

Do you want to be part of addressing global energy challenges? Are you a self-driven, proactive, and organized senior buyer/purchaser capable of taking a leading role and are you ready to elevate your career in a fast-growing, successful, and market-leading EPC project company? If so, we want to hear from you!

## Your Position

As a Senior Buyer in our Transitional Energies division, you will become a valuable member of our dedicated Procurement team, working strategically and operationally on sourcing and purchasing for projects worldwide. Additionally, you will support our global Service department, ensuring efficient procurement processes for maintenance and operational needs across our projects.

At Semco Maritime, safety is a core value, and in this role, you will contribute to maintaining and promoting a strong safety culture while delivering innovative solutions. Above all, your work will make a real change for the global energy sector.

Your place of work will be at our Semco Maritime headquarters in Esbjerg unless otherwise agreed. The position has a weekly working time of 37 hours, and occasional business travel should be expected.

*"Our team is characterized by strong customer focus and cross functional teamwork. We work closely together to deliver on our commitments and make a real impact."* – Lorents Ruby Nielsen

## Your Tasks & Responsibilities

As Senior Buyer/Purchaser your main responsibilities will be to take a leading role and assure assignment of daily demand for procurement support through effective communication and coordination with project team members, both internally and externally. A significant part of the role involves coordination and utilizing ERP systems, ensuring strong master data management, and contributing to process improvements.

Your tasks will include but are not limited to:

- Daily handling and assigning incoming purchase requirements.
- Creating and maintaining part numbers and supplier records in IFS according to procedures, ensuring high-quality master data maintenance.
- Supporting procurement processes through ERP systems, including converting purchase requisitions into purchase orders and ensuring structured workflows.
- Expediting orders and verifying invoices for accurate and timely payments.
- Receiving, registering, and managing purchase-related documents in compliance with data security standards, ensuring accessibility and accuracy.
- Contributing to process optimization by developing tools that enhance data processing efficiency and improving procurement structures.

## Your Profile & Qualifications

We are looking for an outgoing and positive Senior Buyer/Purchaser who is passionate about purchasing and eager to leave their personal mark. You have a proactive and organized approach to your work and are motivated to improve teamwork, supplier relationships and internal procurement processes.

To succeed in this position, we imagine that you have:

- Fluency in English at a negotiation level; local language skills are an advantage.
- Experience with purchasing and negotiation, preferably from a project-oriented organization.
- Solid contract and change management skills.
- Basic Excel skills and familiarity with ERP systems.
- Strong ability to multi-task and adapt in a dynamic environment.
- A structured and detail-oriented mindset, ensuring data quality and process efficiency.

## Welcome to Semco Maritime

At Semco Maritime, we create change. For people. For projects. And for the global energy sector. With us, you will join a community of over 2.500 of the most dedicated thinkers and doers in the energy industry who are driving real change and making their own personal mark on the global energy landscape.

While everyone knows *why* the energy transition is vital, we are concerned with the journey. *How* to get there. By providing the answers needed to make change real. Because we believe that global energy ambitions can only be realized through hard work and clever pragmatic solutions. This is what we do. This is what we invite you to participate in.

Safety is at the core of everything we do, and we are committed to protecting our people, partners, and the planet as we work towards a sustainable energy future.

So yes, working for us will change the energy sector – and may well change you too.

Care to join the movement?

**Change. With us.**