

Student Job - Controlling & improvements Team

Join our dynamic Controlling & improvement Team at Semco Maritime as a Student Assistant. We are seeking a detail-oriented and proactive individual to support project invoicing, controlling, and more in the Transitional Energies division. Enhance your skills and grow with us in a flexible, supportive environment.

Your position

In your position as a Student Assistant in the Transitional Energies division, you will be a valuable member of the dedicated Controlling & Improvements Team whose mission is to optimize workflows and support project management efficiency. You will have the chance to enhance your skills in a dynamic and flexible environment. Above all, your work will make a real change for the global energy sector.

At Semco Maritime safety is a core value, and in this role, you will contribute to maintaining and promoting a strong safety culture while delivering innovative solutions. Above all, your work will make a real change for the global energy sector.

Your place of work will be at our Global HQ located in Esbjerg, the hub of the Danish energy industry, right on the waterfront – views do not get any better than this. The position is part-time, and we expect you to work approximately 15-20 hours per week within the frame of 8:00 AM to 4:00 PM.

"In Controlling & Improvements, we work on controlling projects of various sizes, while also continuously optimizing our workflows to become more efficient and be the best sparring partner for our project managers. The incoming student assistant will have the opportunity to contribute. This role offers significant development opportunities for the right candidate who is interested in working within Controlling in the long term."

- Camilla Pedersen, Senior Manager, Controlling & Improvements, Transitional Energies.

Your tasks & responsibilities

Your main responsibility is to support invoicing and project controlling. You will have broad contact throughout the organization.

As a student assistant with us, your tasks will include but are not limited to:

- Invoicing projects in both Denmark and Norway
- Controlling projects
- Following up on travel expense receipts
- Following up on hours and standard cost rates
- Approving supplier invoices
- Various ad hoc tasks
- Supporting and adhering to health, safety, and environmental standards, in all activities

You will report to our Senior Manager, who is responsible for the different elements.

Your profile & qualifications

We prefer that you have strong analytical skills and are good with numbers. You are structured, persistent, independent, and service-oriented.

To succeed in this position, we imagine that you:

- Have completed a high school education (STX, HHX, or HTX)
- Are pursuing a relevant higher education (bachelor's or master's level)
- Are fluent in Danish and English, both written and spoken
- Use MS Office and Excel at a very high level
- Knowledge of safety standards relevant to controlling

Experience with invoicing and controlling is not required but would be an advantage. Semco Maritime offers good working conditions, flexibility, and room to grow with the task. We value our employees and look at everyone's future opportunities across the entire company.

Welcome to Semco Maritime

At Semco Maritime, we create change. For people. For projects. And for the global energy sector.

With us, you will join a community of over 2.500 of the most dedicated thinkers and doers in the energy industry who are driving real change and making their own personal mark on the global energy landscape.

While everyone knows *why* the energy transition is vital, we are concerned with the journey. *How* to get there. By providing the answers needed to make change real. Because we believe that global energy ambitions can only be realized through hard work and clever pragmatic solutions. This is what we do. This is what we invite you to participate in.

Safety is at the core of everything we do, and we are committed to protecting our people, partners, and the planet as we work towards a sustainable energy future.

So yes, working for us will change the energy sector – and may well change you too.

Care to join the movement?

Change. With us.

Application deadline: As soon as possible

We conduct interviews continuously, so if you are interested, please submit your CV and application as soon as possible via the link on the page. Attach your latest transcript when submitting your application.

If you have any questions, please do not hesitate to contact Camilla Pedersen at +45 7916 6553